

OFFICER AND RELATED PARTY DISCLOSURE STATEMENT in accordance with Section 293J *Fair Work (Registered Organisations) Act 2009*

I, Allan Ross McKenzie Huntly, being the Administrator of the Australian Property Services Association National Branch, declare the following Officer and Related Party Disclosure Statement.

Organisation Name:	Australian Property Services Association	Branch Name:	APSA National Branch
Financial year start date:	1/7/2017	Financial year end date:	30/6/2018

Top Five Rankings of Officers – Relevant remuneration and non-cash benefits

When all officers in the Australian Property Services Association National Branch are ranked by relevant remuneration for the financial year, the following officers are ranked no lower than fifth:

[INSTRUCTIONS FOR TABLE BELOW:

- 1. delete the examples and add information relevant to your branch or organisation. Add extra lines if required (e.g. if more than one officer is ranked at a particular level)**
- 2. if there are no disclosures in any of the cells below, please insert 'NIL']**

Full Name	Office (e.g. Secretary)	Actual Amount of Relevant Remuneration	Value of Relevant non-cash benefits	Form of relevant non-cash benefits (e.g. car)
1. Allan Ross Mckenzie Huntly	Administrator	\$ Nil	\$Nil	Nil
2.		\$	\$	
3		\$	\$	
4.		\$	\$	

5.		\$	\$	
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- The Administrator of the branch did not receive relevant remuneration from the branch/organisation, any relevant boards or related parties.

Relevant Remuneration:

Section 293BC defines relevant remuneration to include any remuneration paid, during the financial year, to the officer by the organisation or branch AND any remuneration disclosed by the officer to the organisation or branch. These disclosures are made under s. 293B and must include remuneration paid to the officer



- because the officer is a member of a board only because they are an officer of the organisation/branch OR they were nominated for the board by the organisation, branch or peak council, or
- by a related party of the organisation/branch in connection with the performance of the officer's duties as an officer.

Relevant non-cash benefits:

Section 293BC defines relevant non-cash benefits as any non-cash benefits provided to an officer, at any time during the financial year, in connection with the performance of the officer's duties as an officer by the organisation, branch or a related party of the organisation/branch. Non-cash benefits include property and services but not a computer, mobile phone or other electronic device used only or mainly for work purposes.

For further information on definitions and these requirements please see our [Disclosure Obligations Page](#) or our [Fact Sheets page](#)

Payments to related parties and declared persons or bodies

During the financial year, the Australian Property Services Association National Branch made the following payments to related parties or declared persons or bodies. The details of these payments are included below. This list does not include payments that have been exempted from disclosure under section 293G.

[INSTRUCTIONS FOR TABLE BELOW: delete the examples and add information relevant to your organisation/branch. Add extra lines if required]

Date	Name	Nature of relationship <i>(e.g. company owned by Secretary)</i>	Purpose of payment <i>(e.g. catering)</i>	Amount	Other relevant details
				\$	
				\$	
				\$	
				\$	
				\$	
				\$	
				\$	

The branch/organisation did not make any payments to related parties or declared persons or bodies that are required to be disclosed.



Signed by the officer:

Allan Ross McKenzie Huntly, Administrator

Dated: 11/12/2018

[PLEASE NOTE: The Officer and Related Party Disclosure Statement must be provided to members and a copy lodged with the Registered Organisations Commission (ROC) within 6 months of the end of the financial year. It can be lodged with the ROC by emailing to regorgs@roc.gov.au. ALL BRANCHES are required to lodge an Officer and Related Party Disclosure Statement.]